

BROOME STREET BANDS

Articles of Association

ARTICLE I - Name

The name of this association shall be the "Broome Street Bands," hereinafter referred to as the BSB. The BSB exists as an unincorporated association of its members, and is governed by these articles.

ARTICLE II - Objectives

The objectives of the BSB are:

- a) To maintain an enthusiastic interest in the various phases of musical arts in the Tri State Area.
- b) To lend support to our members in their musical growth.
- c) To strive for greater recognition of BSB.
- e) To encourage individuals to improve music related skills
- f) To foster relationships between members based on our mutual love of and interest in music.

ARTICLE III - Membership

Section 1: Membership enrollment:

- a) Individuals with one year experience playing or more are welcome to join the Wind Ensemble, Marching Band, and Simply Strings. Individuals are welcome to join the color guard and twirlers without previous experience.
- b) Any other person interested in furthering the purposes of the BSB may become a member by oral or written application to any member of the board.

Section 2: Termination of membership:

- a) Will be automatic upon request of the member.
- b) Will be automatic upon departure from the band program of the musician, upon whose membership eligibility is based.
- c) May occur by majority vote of the Board present at any regular scheduled BSB Board meeting, the case for cause having been made and presented to the general membership by the Board, for discussion and vote after due notice.
 - i. The member whose membership termination is being considered shall be notified in writing by the Board in advance of such meeting.

ARTICLE IV – The BSB Board

Section 1: The Board shall consist of the heads of each area (Marching Band, Simply Strings, Wind Ensemble, Fifes, Color Guard, Twirlers, Small Ensembles) and one or two members from the Drew United Methodist Church. Each board member shall have one vote.

Section 2: The duties of the Board shall be:

- a) To determine, plan, and present all proposed BSB programs and activities.
- b) To appoint a member to the Board should a vacancy occur to serve out the remaining term of the vacated office.

- c) To approve the budget and monitor expenses within the approved budget.
- d) To approve non-budgeted expenses of less than \$500 in aggregate.

ARTICLE V- Officers

Section 1: The officers of the BSB Board shall be the President, Vice President, Secretary, and Treasurer.

Section 2: Officers shall assume their official duties March 1 and shall serve for a term of one fiscal year, through February 28 (29) of the following year.

ARTICLE VI – Election of Officers

Section 1: A nominating committee shall be appointed by the President from the general membership, with concurrence of the Board. Members of the committee shall be announced at the regular December meeting. The nominating committee shall identify a full slate of candidates for the offices for the ensuing year.

Section 2: The slate of candidates shall be presented at the February meeting. Additional nominations may be made from the floor. The nominating committee is encouraged to present two nominees for each office.

Section 3: A quorum is a majority of the members present at a meeting, but not less than a majority of the members of the Board.

Section 4: A vote is required for the election of any and all candidates for office. If a quorum is not present, the election will be delayed until a quorum is obtained.

Section 5: Voting is by ballot if more than one candidate for any office is nominated.

ARTICLE VII – Duties of BSB Officers

Section 1: The President shall preside at all BSB Board meetings and serve as an ex-officio member of all committees except the nomination committee. The President shall perform such other duties as may be prescribed in these articles or assigned by the Band; and shall coordinate work of the officers and committees in order to fulfill the objectives of the Band.

Section 2: The Vice President shall assist the President and assume all the duties in the absence of the President. The Vice President-Operations will coordinate the operations and fundraising activities of the BSB.

Section 3: The Secretary shall keep the records and minutes of all meetings and be responsible for correspondence from the Board, as necessary.

Section 4: The Treasurer shall receive all monies of the BSB; shall keep accurate record of receipts and expenditures; and shall pay out funds in accordance within the approved budget as authorized by the BSB. The Treasurer shall present a financial statement at each meeting of the Board. The Treasurer shall

keep such permanent records of accounts sufficient to establish the items of gross income, receipts, and disbursements of the Band. The Treasurer, the President, and the Vice President-Operations of the Board shall have signature authority on accounts held by the BSB.

Section 5: The Board shall have the power to appoint Committee Chair(s) as necessary to conduct the business of the BSB Band.

Section 6: Upon establishment of committees (Article IX), committee representatives will be responsible for the planning, coordination and execution of the committee charge(s) and will report to the Board on their plans and budget requirements and expenditures.

Section 7: The Board shall have the power to vote on emergent matters by electronic means (e-mail) prior to the next scheduled meeting. The electronic vote shall be entered into the minutes of the previous meeting and presented for approval at the following meeting.

ARTICLE VIII – Meetings

Section 1: Regular meetings of the BSB Band shall be held a minimum of four times per year, beginning in March and ending in February of each year. The exact day and time shall be mutually agreed upon by the BSB Board. Members of the BSB Board will be notified of the scheduled meetings at least two weeks prior to the first meeting. Any changes to the published schedule of meetings shall be announced to the members in a timely manner.

Section 2: Notice of any special meeting shall be given no less than three days prior to such meeting by e-mail, written or telephone notice, or via posting on the BSB Band website (<http://www.broomestreetbands.org>).

Section 3: A quorum shall be defined as a majority of the members present at a meeting, but not less than a majority of the members of the BSB Board.

Section 4: Voting on routine matters, the Articles of Association or amendments, adoption of a budget, or adoptions of a project may be by voice or by show of hands. However, the election of officers shall be by ballot unless only one candidate is nominated for each available office.

Section 5: The rules contained in Robert's Rules of Order, Revised, shall govern the proceedings of the Band Board meetings. In event of conflict between Robert's Rules of Order and the BSB Articles of Association; the BSB Articles of Association shall take precedent.

ARTICLE IX – Committees

Section 1: Members of the BSB shall be eligible to serve in any elective or appointive position.

Section 2: Committees may be created as deemed necessary by the Board to promote the objectives and carry on the work of the BSB.

Section 3: The chair of each committee shall report to the appropriate Board officer and may be required to present a plan of work for approval to the Board. The committee chairs may be required to attend Board or other meetings if requested by the President for the duration of the project.

ARTICLE X – Property

All equipment and supplies, including, but not limited to, musical instruments, uniforms, and regalia purchased by the BSB Band for the exclusive use of the BSB, shall be the property of the BSB.

ARTICLE XI – Amendments

These Articles of Association may be amended by a quorum (Article VIII, Section 3) of the members during any BSB board meeting, provided at least ten (10) days written notice of proposed amendments or alterations shall have been given to all Members.

Amendments to the Articles of Association take effect at the beginning of the next fiscal year, when the new Board is established. The BSB Articles of Association shall be reviewed at least every four (4) years for currency and updated as necessary.

ARTICLE XII – Fiscal Responsibilities

The fiscal year shall be **March 1 through February 28 (29) of the following year**. Following the close of the fiscal year, the accounts of the BSB Band shall be reviewed by an auditor selected by the Board.

ARTICLE XIII – Nonprofit Regulations

Section 1: The purposes of the organization are exclusively religious, charitable, scientific, literary, or educational within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

Section 2: Notwithstanding any other provision of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

Section 3: Upon the dissolution of the association, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIV – Termination of the Broome Street Band

Should the BSB cease to exist or function as stated in the articles for any reason, all of the BSB bank accounts and any other assets belonging to the BSB will be passed on to the Drew United Methodist Church.

ARTICLE XV – Conflict of Interest

Whenever a board member has a financial or personal interest in any matter coming before the board members, the affected person shall fully disclose the nature of the interest. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of the disinterested directors determine that it is in the best interest of the organization to do so. The minutes of meetings at which such votes are taken shall record such disclosures, abstention, and rationale for approval.

These Articles of Association are approved by provisions stated herein on _____

Recorded by _____, Secretary